



## **Cisco Unity Connection** at a Glance for the Standard Conversation

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This quick-reference card provides instructions for accessing Cisco Unity Connection by phone and for accessing the Cisco Unity web tools.

The card also illustrates the main Connection menus available to you as you manage your messages by phone using touchtone keys.



The first-time enrollment conversation plays automatically when you call Connection for the first time. You do not need to refer to this card during enrollment. Listen carefully, and respond as prompted.

## **To Access Connection by Phone**

Step 1	Call Cisco Unity Connection.
	From your desk phone, dial:
	Press VM button on phone
Step 2	If you are calling from another phone within your organization or from outside your organization, press when Cisco Unity Connection answers.
Step 3	THE SPECIAL EXPERIENCE TO SERVICE AND

Connection ID (usually your desk phone extension), and press [2].

Step 4 Enter your Cisco Unity Connection password, and press .



Connection Administrator and/or Technical Support **Contact Information** 

Support # ext.

## **Additional Cisco Unity Connection Documentation**

Cisco Unity Connection User Guide Connection Voice Commands

Corporate Headquarters Cisco Systems, Inc. 170 West Tasman Drive San Jose, CA 95134-1706 USA http://www.cisco.com Tel: 408 526-4000 800 553-NETS (6387)

Fax: 408 526-4100



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